CENGILD MEDICAL BERHAD
202101004143 (1404442-P)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE FIFTH ANNUAL GENERAL MEETING ("5^{TH} AGM")

Date	:	**Friday, 28 November 2025**
Time		**3.00 p.m.**
Venue	:	**Nexus, Connexion Conference & Event Centre Spectrum (Level 3A) Bangsar South City No. 7, Jalan Kerinchi 59200 Kuala Lumpur Malaysia**

REGISTRATION FOR THE 5^{TH}AGM

1. Registration will start at **2.00 p.m.** on the day of the 5^{th} AGM up to the time of the commencement of the 5^{th} AGM at 3.00 p.m.

2. Please produce your **ORIGINAL** Identity Card ("IC") or Passport (for foreign shareholder) during registration for verification. Only original IC or Passport is valid for registration.

3. Please note that you are not allowed to register on behalf of another shareholder/proxy, even with the original IC or Passport of that other shareholder/proxy. Please make sure you collect your IC or Passport after the registration.

4. After verification and registration, you will be given an identification wristband. If you are attending the Meeting as a shareholder as well as proxy, you will be registered once and will only be given one identification wristband to enter the meeting hall. There is no replacement in the event that you lose/misplace the identification wristband.

5. After registration and signing on the Attendance List, please vacate the registration area.

6. The registration counter will only handle verification of shareholdings and registration. For other clarification or query, you may proceed to the Help Desk.

HELP DESK

The Help Desk will address all clarifications and inquiries regarding the Meeting.

APPOINTMENT OF PROXY OR ATTORNEY OR BY AUTHORISED REPRESENTATIVE

1. Only members whose names appear on the Record of Depositors as at 21 November 2025 shall be eligible to attend, speak and vote at the 5^{th} AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.

2. In view that the AGM will be conducted physically, members may appoint the Chairman of the Meeting as their proxy and indicate the voting instruction in the Form of Proxy.

3. If you wish to participate in the AGM yourself, please do not submit any Proxy Form for the 5^{th} AGM. You will not be allowed to participate in the AGM together with a proxy appointed by you. Only one (1) of you will be allowed to attend and vote at the meeting.

4. Accordingly, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Wednesday, 26 November 2025** at **3.00 p.m.**:

(i) <u>In Hard copy:</u>

By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively at the drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia;

(ii) <u>By Electronic form:</u>

All members can have the option to submit proxy forms electronically via The Portal and the steps to submit are summarised below:

Procedure	**Action**
i. <u>Steps for Individual Shareholders</u>	
Register as a User at The Portal	1. Visit the website at https://srmy.vistra.com. 2. Click "Register" and select "Individual Holder" and complete the New User Registration Form. 3. For guidance, you may refer to the tutorial guide available on the homepage. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. *If you are an existing user with The Portal or our TIIH Online portal previously, you are not required to register again.*
Proceed with submission of proxy form	1. After the release of the Notice of Meeting by the Company, login with your email address and password. 2. Select the corporate event: "**CENGILD MEDICAL BERHAD 5TH AGM**" 3. Navigate to the 3 dots at the end of the corporate event and choose "**SUBMISSION OF PROXY FORM**". 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Indicate the total number of shares assigned to your proxy(s) to vote on your behalf. 6. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. 7. Indicate your voting instructions – FOR or AGAINST or ABSTAIN. 8. Print the proxy form for your record.
ii. <u>Steps for Corporation or Institutional Shareholders</u>	
Register as a User at The Portal	1. Visit the website at https://srmy.vistra.com. 2. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form. 3. Complete the registration form with your personal details. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. *Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Tricor if you need clarifications on the user registration.*

Proceed with submission of proxy form	1. Login to https://srmy.vistra.com with your email address and password. 2. Select the corporate event: "**CENGILD MEDICAL BERHAD 5TH AGM"** 3. Navigate to the icon ">" at the end of the corporate event. 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Select the corporate holder's name. 6. Proceed to download the submission file. 7. Prepare the file for the appointment of proxy(ies) by inserting the required data. 8. Proceed to upload the duly completed proxy appointment file. 9. Select "**Confirm**" to complete your submission. 10. Print the confirmation report of your submission for your record.

POLL VOTING

1. The voting at the 5th AGM will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll voting electronically (e-voting) via Vistra e-Vote application and Scrutineer Solutions Sdn. Bhd. as Independent Scrutineers to conduct the polling process and verify the results of the poll.

2. During the 5th AGM, the Chairman will invite the Poll Administrator to brief you on the poll procedure.

3. Upon completion of the voting session for the 5th AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

PRE-MEETING SUBMISSION OF QUESTIONS

The Board recognises that the 5th AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the 5th AGM, shareholders may in advance, before the 5th AGM, submit questions to the Board of Directors via The Portal at https://srmy.vistra.com, by selecting "*e-Services*" to login, post your questions and submit it electronically no later than Wednesday, 26 November 2025 at 3.00 p.m. The Board of Directors will endeavour to address the questions received at the 5th AGM.

RESULTS OF THE VOTING

The motions proposed at the AGM and the results of the voting will be announced at the AGM and subsequently via an announcement made by the Company through Bursa Malaysia at www.bursamalaysia.com.

ANNUAL REPORT

1. The Annual Report is available on the Company's website at www.cengild.com and Bursa Malaysia's website at www.bursamalaysia.com under Company's announcements.

2. You may request for a printed copy of the Annual Report at https://srmy.vistra.com by selecting "*Request for Annual Report*" under the "*Investor Services*".

3. Kindly consider the environment before you decide to request the printed copy of the Annual Report. Environmental concerns like global warming, deforestation, climate change and many more affect every human, animal and nation on this planet.

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the 5th AGM.

NO SMOKING POLICY

A no smoking policy is maintained in the Meeting Hall. Your co-operation is much appreciated.

ENQUIRIES

If you require any assistance, kindly contact the following persons during office hours, Monday to Friday, from 9.00 a.m. to 5.30 p.m. (excluding public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line	:	+603-2783 9299
Email	:	is.enquiry@vistra.com
Contact persons	:	Nurul Ainee Binti Ahmad Kabri +603-2783 9265 (Nurul.Ainee@vistra.com) Mohamad Khairudin Bin. Tajudin +603-2783 7973 (Mohamad.Khairudin@vistra.com)

Note: The Board reserves the right and may at its discretion make any changes to the above arrangements in the event of any unforeseen circumstances.